

**Bracknell Forest Council
Record of Decision**

Work Programme Reference	I031578
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1. **TITLE:** Annual Audit Letter
2. **SERVICE AREA:** Corporate Services
3. **PURPOSE OF DECISION**

To receive the District Auditor's Annual Audit letter.

4. **IS KEY DECISION** No
5. **DECISION MADE BY:** Executive

6. **DECISION:**

That the Annual Audit Letter 2010/11 at Appendix 1 to the associated report be noted.

That recommendations set out in the Annual Audit Letter 2010/11 be reflected in the Corporate Services Service Plan for the coming year.

7. **REASON FOR DECISION**

The Annual Audit Letter must be considered in public by those charged with governance. In Bracknell Forest this is the Governance and Audit Committee. However, given the Executive's overall responsibilities it is important that it also receives the report.

8. **ALTERNATIVE OPTIONS CONSIDERED**

None.

9. **PRINCIPAL GROUPS CONSULTED:** Not applicable.
10. **DOCUMENT CONSIDERED:** Report of the Assistant Chief Executive
11. **DECLARED CONFLICTS OF INTEREST:** None.

Date Decision Made	Final Day of Call-in Period
15 November 2011	23 November 2011